



Donation Request Guidelines

Corporate donations are an important aspect of The Corner Bar's community involvement. Our social contributions are a large part of who we are, and we take pride in our abilities to help in your cause. We appreciate your understanding and compliance with the guidelines below:

Request must include the following information to be eligible for consideration:

- All requests must be submitted, in person, in writing, via mail or fax. We cannot accept requests via telephone.
- Due to the number of requests we receive we cannot guarantee that submitting a request will result in a donation.
- Organizations must be non-profit, including schools and churches.
- All requests must be accompanied by a completed Donation Request Form. Unfortunately incomplete forms will not be considered.
- All requests must be received a minimum 14 days in advance.
- Organization will be granted one request each year, so that we can attempt to help as many organizations as possible.
- Requests for monetary donations cannot be accepted.

If your request meets within all the guidelines listed above and is approved we will contact you at the address you provide us.

Best wishes for a successful event!



Donation Request Form

Completion of this form indicates a request; it does not guarantee a donation; Donation requests must be received a minimum of 2 weeks prior to the event to be considered.

Event Date _____ Date Donation needed by: _____

Organization _____

Type: Business Charity Church School Civic

Other _____

If other, please specify _____

Donation Address _____

City _____ State _____ Zip _____

Telephone# _____ Fax# _____

Contact Name _____ Contact Phone _____

E-Mail _____

Event Name _____

Event Location _____

Event Description (who benefits, the cause, etc) _____

Items Requested: (Food, Clothing, Gift Certificate) _____

Items to be used for: (Silent Auction, door prize, etc.) _____

Please return completed form and event flyer/brochure and/or other information to:

The Corner Bar, 31 N. Main St. Rockford, MI 49341 Fax: (616) 866-4550